



**THE TERRITORY OF GUAM  
COMPREHENSIVE EMERGENCY  
MANAGEMENT PLAN**

**EMERGENCY SUPPORT FUNCTION  
STANDARD OPERATING GUIDELINES**



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**STANDARD OPERATING GUIDELINES**

**1.0 AGENCY FOR HUMAN RESOURCES DEVELOPMENT (AHRD)**

**ESF 7: Resource Support / Support Agency**

1. Maintain continuous communications with the EOC and ESF 7 to coordinate and assist in completing assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. As required, assign personnel to the EOC to assist with ESF 7 functions and activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**2.0 AMERICAN RED CROSS (ARC)**

**ESF 6: Mass Care / Non-Governmental Support Agency**

1. Maintain continuous communications with the EOC and ESF 6 to coordinate assistance to individuals with disabilities in support of assigned missions related to human needs.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
1. During a Federal Disaster Declaration where ESF 6 is activated, the local chapter of the American Red Cross will assume a role to coordinate with DOE the feeding and care of those sheltered.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Provide Transient Accommodation Program for those displaced and homeless.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Coordinate with the ESF 6 and the Guam VOAD on the management donated goods.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Assign the necessary staff with technical expertise to the fielding of a Human Services Section PDA Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Human Services Branch Director.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

- 1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**3.0 ATTORNEY GENERAL’S OFFICE (INVESTIGATORS)**

**ESF13: Public Safety and Security / Other Response Agency**

- 1. Maintain communications with ESF 13 to coordinate security issues in support of their assigned missions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 13.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Maintain appropriate records of work schedules and costs incurred in support of ESF 13 response and recovery operations during an event.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare for its missions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**4.0 BUREAU OF INFORMATION TECHNOLOGY (BIT)**

**ESF 5: Emergency Management / Support Agency**

- 1. As required assign personnel to the EOC to assist with Planning Section functions and activities;

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Assist GHS/OCD in acting as a co-lead agency in managing and responding to cyber-terrorism threats or incidents;

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Provide technical and specialty support and coordination relating to information technology, cyber-terrorism, data bases and Government of Guam data systems, data backup and other computer and digital communications issues and equipment.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Ensure that all critical data required for continuity of operations (COOP) and continuity of government (COG) for Guam are maintained, available for ready use and backed up.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**5.0 BUREAU OF STATISTICS AND PLANS (BSP)**

**ESF 5: Emergency Management / Support Agency**

1. As required assign personnel to the EOC to assist with Planning Section functions and activities;

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Provide technical and specialty support and coordination relating to all statistics and data compiled by the Government of Guam to ensure that figures used as the basis for planning and operational functions is accurate and the most current available.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. On the second day following the event, assume the coordination responsibilities of the PDA Teams from GHS/OCD and manage the compilation of their reports for use by the TCO and the rest of the EOC ESF Team. Upon their arrival on-scene, coordinate with FEMA ERT-A Team to share the information collected by the PDA Teams.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director. The assigned emphasis for BSP is statistics as well as labor and employment issues.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 7: Resource Support / Support Agency**

1. Maintain continuous communications with the EOC and ESF 7 to coordinate and assist in completing assigned missions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

1. Provide technical and specialty support and coordination relating to all statistics and data compiled by the Government of Guam to ensure that figures used as the basis for recovery planning and redevelopment actions are accurate.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Assign the necessary staff with technical expertise to provide statistics as well as labor and employment issues to the long-term recovery task force.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**6.0 CIVIL SERVICE COMMISSION (CSC)**

**ESF 5: Emergency Management / Support Agency**

- 1. As required, assign personnel to the EOC to assist with Finance and Administration Section functions and activities;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Provide technical and specialty support and coordination relating to personnel and employment issues associated with Government of Guam employees.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**7.0 COMMERCIAL MOBILE RADIO SERVICE (CMRS) COMPANIES**

**ESF 2: Communications / Support Agency**

- 1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**8.0 COMPETITIVE LOCAL EXCHANGE CARRIERS (CLEC)**

**ESF 2: Communications / Support Agency**

- 1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**9.0 CUSTOMS & QUARANTINE AGENCY (CQA)**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF13: Public Safety and Security / Support Agency**

1. Maintain communications with ESF 13 to coordinate security issues in support of their assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 13.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Maintain appropriate records of work schedules and costs incurred in support of ESF 13 response and recovery operations during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare for its missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**10.0 DEPARTMENT OF ADMINISTRATION (DOA)**

**ESF 5: Emergency Management / Support Agency**

- 1. Coordinate all Finance and Administration Section, training, preparedness, response, and recovery activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Assign DOA personnel to the Finance and Administration Section duty schedule in the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. DOA is the prime Government of Guam agency responsible for the managerial and pecuniary aspects of the disaster response and the lead agency for the Finance and Administration Section in the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Participate in meetings and efforts of the Finance and Administration Section with other designated agencies to address any personnel, staffing, financial, budgetary and administrative issues during activation of the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 5. Establish, as required, emergency procurement accounts for the EOC ESF Team.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 6. Coordinate the efforts of the Finance and Administration Section in assisting ESF 7 in retrieving all deployed Government of Guam and federal resources during demobilization and after the event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

- 1. DOA is the prime Government of Guam agency responsible for the managerial and pecuniary aspects of the long-term recovery coordination.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Participate in meetings with other designated agencies to address any personnel, staffing, financial, budgetary and administrative issues during the long-term recovery process.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. Establish, as required, disaster relief funds accounts for the recovery process.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**11.0 DEPARTMENT OF ADMINISTRATION/GENERAL SERVICES AGENCY (GSA)**

**ESF 3: Public Works and Engineering / Support Agency**

1. Maintain communications with the EOC and ESF 3 to coordinate bus and mass transit operations and resources in support of assigned missions related to transportation requirements.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Provide all available and obtainable public works and engineering resources for the support for the ESF 3 missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Support Agency**

1. Shall coordinate their efforts with their perspective ESF's through the EOC/Duty Officer as requested by ESF 4.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Other Response Agency**

1. Provide assistance to ESF 6 in its efforts to fulfill mission requests and other requirements in support of mass care operations.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 7: Resource Support / Primary Agency**

1. Coordinate all ESF 7 administrative, management, planning, training, preparedness, response, and recovery activities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Assign GSA personnel to the ESF 7 duty schedule in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. GSA is the prime Government of Guam agency responsible for overall logistical support and the Logistics Section in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. DOA is the prime Government of Guam agency responsible for the managerial and pecuniary aspects of the disaster response and the lead agency for the Finance and Administration Section in the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. In concert with GHS/OCD, identify the type, kind, and capacity of critical resources across the island, including water and fuel trucks, emergency response equipment, refrigerated trucks, public transportation vehicles, material-handling equipment, and other equipment that may be needed in the aftermath of a disaster or emergency incident.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
6. Participate in meetings and efforts of the ESF 7 / Logistics with other designated agencies to address any resource acquisition, contracting, supply management and handling, material distribution and cost documentation.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
7. Establish, as required, emergency procurement accounts for GSA and other ESFs.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
8. Receive, store/stage and distribute disaster or emergency materials and supplies acquired following the event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
9. Implement MOUs established to create storage and distribution centers.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
10. Coordinate with ESF 3 (Public Works & Engineering) regarding the activation and staffing at the DPW Supply Warehouse and prepare it for sustained operations in support of response and recovery activities during an after the disaster event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
11. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery effort.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
12. Provide all available and obtainable public works and engineering resource support for the ESF 3 mission to include public works and engineering equipment, personnel, and facilities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
13. Assist in the deployment and resourcing of damage assessment teams as soon as safety permits to evaluate and record the damage to public and private key infrastructure and facilities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 14. Maintain appropriate records of work schedules and costs incurred by ESF 7 agencies during an event.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 15. Assist GHS/OCD, the other ESFs in the ESF EOC Team and federal ESF 7 in the development and updating of the Fuel Prioritization List to establish resupply requirements for critical facilities and equipment during response and recovery.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

- 1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 12: Energy / Support Agency**

- 1. In accordance with GHS/OCD, DPW, GPA, GWA, ESF 6, ESF 8, ESF 16 and federal ESF 7, develop and update the Fuel Prioritization List.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. In accordance with GHS/OCD, coordinate the overall allocation of fuel with other ESFs to establish supplies; refuel capabilities and requirements; storage and transportation assets; and location and specific demands of critical facilities and equipment requiring resupply.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Provide logistical, administrative and other support to off-island personnel and equipment during their deployment to Guam during the response and recovery portions of the disaster or incident.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Assist in the updating of any priority lists or other planning efforts required by ESF 12 to preparing for its missions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. Assist ESF 12 to coordinate with other ESFs during the conduct of preparedness, response recovery and mitigation efforts.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**12.0 DEPARTMENT OF CORRECTION (DOC)**

**ESF 6: Mass Care / Other Response Agency**

- 1. Coordinate with ESF 6 to ensure that any unmet human needs issues for detainees in DOC facilities are addressed, as necessary.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF13: Public Safety and Security / Support Agency**

1. Maintain standard communications and interoperable channel with ESF 13 to coordinate security issues in support of their assigned missions, as well as provide periodic updates regarding facility status or unmet needs during the disaster or incident.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 13.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. As required, coordinate any augmentation of security caused by an incident or disaster impacting any correctional facilities such as: Adult Correctional Facility (ACF), the Hagatna Detention Facility, the Women’s Facility, and the Community Correctional Center (C3) in Mangilao, etc.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Maintain appropriate records of work schedules and costs incurred in support of ESF 13 response and recovery operations during an event, or any response driven actions at the agency’s facilities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Assist in the updating of any critical infrastructure priority list or other planning efforts required by ESF 13 to prepare for its missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**13.0 DEPARTMENT OF INTEGRATED SERVICES FOR INDIVIDUALS WITH DISABILITIES (DISID)**

**ESF 6: Mass Care / Support Agency**

1. Maintain continuous communications with the EOC and ESF 6 to coordinate assistance to individuals with disabilities in support of assigned missions related to human needs.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Provide assistance for individuals with disabilities and coordinates/facilitates referrals.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Assess accessibility issues at shelters.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Provide GHS/OCD and MCOG with a registry of individuals with disabilities who need assistance.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 8: Public Health and Medical Services / Support Agency**

- 1. Maintain continuous communications with ESF 8 to coordinate the need for special medical services at the shelters in support of assigned missions related to individuals with disabilities.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Provide any and all support for individuals with disabilities as requested by the EOC ESF Team.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**14.0 DEPARTMENT OF LABOR (DOL)**

**ESF 7: Resource Support / Support Agency**

- 1. The Fiscal and Support Division shall ensure as far as feasible that worker wages and pay continue uninterrupted through the course of disaster preparedness and recovery efforts.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. As required, assign personnel to the EOC to assist with ESF 7 functions and activities.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Provide technical and specialty support and coordination relating to employment opportunities and economic growth to ensure that Guam is able to transition effectively to a post-disaster economy.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Assign the necessary staff with technical expertise to the fielding of a Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section. The assigned emphasis for DOL is the Government of Guam labor force, its sustainment through the disaster period and afterward and establishing the need for Disaster Unemployment Insurance.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

- 1. Coordinate assistance with long-term recovery for businesses dealing with financial services, insurance, workers' compensation and worker safety health protection issues.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Provide coordination and consultation on worker safety and health protection issues and long-term financial sector recovery planning.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**15.0 DEPARTMENT OF LAND MANAGEMENT (DLM)**

**ESF 3: Public Works and Engineering / Support Agency**

- 1. Maintain communications with ESF 3 to coordinate debris management operations and resources in support of assigned missions related to debris management.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Provide all available and obtainable public works and engineering resources for the support for the ESF 3 missions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Participate in the Debris Task Force (DTF) with other designated agencies to coordinate debris clearance activities and prioritize resources.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Coordinate with GHS/OCD and other partner agencies, to identify properties for temporary transition sites for the storage and reduction of disaster debris as well as sites for the permanent disposition of all categories of disaster debris. Identified land should be cleared for use by all applicable agencies, approved by appropriate government officials, and secured by land use agreements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. Assign the necessary staff with technical expertise to the fielding of an Emergency Services Section Preliminary Damage Assessment (PDA) Team that will be responsible for coordinating and completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Emergency Services Response Section Chief.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 5: Emergency Management / Support Agency**

- 1. As required assign personnel to the EOC to assist with Planning Section functions and activities;

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Provide technical and specialty support and coordination relating to preparing maps, GIS tracking activities, land use and planning issues.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Support Agency**

1. Provide technical planning requirements and/or plans for available lands for emergency mass care (temporary sites) and alternate sites.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

1. Provide technical and specialty support and coordination relating to preparing maps, land use and planning issues during the long-term recovery process.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Administers Guam’s island-wide land use planning program and federally-approved coastal-management program.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. May streamline or alter permitting, and land use development approval process to meet long term recovery needs.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Provide technical planning requirements and/or plans for available lands for long-term care (temporary sites) and alternate sites.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**16.0 DEPARTMENT OF LAND MANAGEMENT/CHAMORRO LAND TRUST COMMISSION (CLTC)**

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**17.0 DEPARTMENT OF PARKS AND RECREATION (DPR)**

**ESF 3: Public Works and Engineering / Support Agency**

1. Maintain communications with the EOC and ESF 3 to coordinate public works for resources in support of assigned missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Provide all available and obtainable public works and engineering resources for the support for the Emergency Support Function 3 missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. Provide public works and engineering technical and specialty support and coordination.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Pursuant to a tasking from the EOC, be prepared to assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**18.0 DEPARTMENT OF PARKS AND RECREATION (DPR)—PARK RANGERS**

**ESF13: Public Safety and Security / Support Agency**

1. Assist ESF 13 in planning for and providing security resources to agency facilities, equipment or emergency generators.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**19.0 DEPARTMENT OF PARKS & RECREATION (DPR)—SHPO**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**20.0 DEPARTMENT OF PUBLIC HEALTH & SOCIAL SERVICES (DPHSS)**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Support Agency**

1. Maintain continuous communications with ESF 6 to coordinate the need for medical and health services at the shelters in support of assigned missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Identify alternate shelter locations to accommodate those requiring special medical assistance and care.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Facilitate in the coordination of the transport and needs of those who are medically dependent or requiring special care.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Identify an area suitable to quarantine those with infectious diseases.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
5. Develop an MOU with private clinics and care centers for the sheltering and care of those who are medically dependent.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 6. Assign the necessary staff with technical expertise to the fielding of an Emergency Services Section PDA Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Emergency Services Branch Director. The assigned emphasis for DPHSS is populations with special needs (PSNs) and medically dependent individuals.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 8: Public Health and Medical Services / Primary Agency**

- 1. Assist GMHA to coordinate all ESF 8 administrative, management, planning, training, preparedness, response, and recovery activities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Assign DPHSS personnel to the ESF 8 duty schedule in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. DPHSS is one of the primary Government of Guam agencies responsible for overall public health and medical services in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Initiate and perform the notification procedures described in Appendix VIII, II.C.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 5. Participate in meetings and efforts of ESF 8 with other designated agencies to address any public health, medical, mass casualty and behavioral crisis counseling issues.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 6. Coordinate with ESF 7 to establish, as required, emergency procurement accounts for health and medical services and equipment.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 7. Coordinate with GMHA and the other ESF 8 agencies in implementing MOUs established to address such issues as the control of patient loads at hospitals; managing vector control; importing medicines, medical professionals, or supplies; establishing and sustaining any field medical or mortuary operation; or procuring behavioral crisis counseling for the affected area.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 8. Activate, deploy and sustain the Triage and Treatment Response Teams when requested by GHS/OCD.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 9. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery effort.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 10. Provide all available and obtainable health and medical resource support for the ESF 8 mission.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 11. Assign the necessary staff with technical expertise to the fielding of a Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Planning Section through the Emergency Services Branch Director. The assigned emphasis for DPHSS is to survey the status of populations with special needs (PSN) and medically dependent individuals, as directed by the GHS/OCD.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 12. Assist GMHA to maintain appropriate records of work schedules and costs incurred by ESF 8 agencies during an event.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 13. In general DPHSS is responsible for:
  - a. Health and medical issues;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - b. Medical logistics;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - c. Internal medical support (e.g., pharmacies, labs interactions with the Centers for Disease Control (CDC), etc.);  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - d. Environmental health;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - e. Maintaining vital statistics; and  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - f. Providing assistance to the public.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 10: Oil and Hazardous Material Response / Support Agency**

- 1. As required assign personnel to the EOC to assist with ESF 10 functions and activities;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. Provide technical and specialty support and coordination relating to the public health and medical implications of exposure to hazardous materials.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Co-Lead Agency**

- 1. Coordinate all nutrition assistance efforts of ESF 11, including the emergency food stamp program.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

- 1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**21.0 DEPARTMENT OF PUBLIC WORKS (DPW)**

**ESF 1: Transportation / Primary Agency**

- 1. Assign DPW personnel to the ESF 1 duty schedule in the EOC. Director of Public Works will deploy directly to the EOC, and the Deputy Director will activate the DPW Command Post and assume duty at the DPW.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Establish and staff a DPW Command Post to coordinate all emergency services or requirements received from the Civil Defense Office, as well as ESF1 and ESF 3.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Provide all available and obtainable transportation resource support for the Emergency Support Function 1 mission to include:
  - a. Transportation equipment and facilities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Vehicular traffic management and control signs and devices of various types;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - c. Monitor status of critical transportation systems;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - d. Coordinate the securing of all infrastructure related construction jobs by all Department and hired private subcontractors to ensure equipment and materials are protected and do not become a hazard during the event;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- e. Coordinate the use of Department of Defense (DOD) air assets during initial operations;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- f. Coordinate the use of buses to address the needs of transporting students as necessary and evacuations as warranted by the situation;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- g. DPW will secure fuel and position all buses, vehicles and other equipment including vehicles received from other departments that are not needed during the emergency.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- h. Support the dispatching of key highway emergency repair teams and equipment to Northern, Central and Southern Mayor's Offices, as well as the DPW compound in Tumon (Highway Maintenance Division Office) to address any damage to primary and secondary roads, village streets, bridges and storm drainage systems;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- i. Establish and deploy as required at least one emergency repair team, to be located at the Public Works Compound, in response to any declared emergency that may be expected to require a special repair and service to the Government's vehicle fleet, buses and construction type equipment; and  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- j. Provide multi-modal transportation engineering, technical, and specialty support and coordination.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 4. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Response Section Chief. The assigned emphasis for GIAA is Government of Guam transportation-related properties and facilities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 5. Assist in establishing and sustaining a transportation system to ensure the movement of personnel and resources from the Seaport and Airport to logistical areas such as staging areas, points of distribution (POD), shelters and other key sites for response and recovery operations.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 6. Assist in developing and updating a Fuel Prioritization List to insure the efficient and adequate allocation and fuel to ESF 1 critical facilities and equipment.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 3: Public Works and Engineering / Primary Agency**

- 1. Assign DPW personnel to the ESF 3 duty schedule in the EOC. Director of Public Works will deploy directly to the EOC, and the Deputy Director will activate the DPW Command Post and assume duty at the DPW.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. DPW is the prime Government of Guam agency responsible for overall debris management. This includes the collection, separation and disposition of disaster-related debris.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. In concert with GHS/OCD, identify the type, kind, and capacity of critical resources across the island, including water and fuel trucks, emergency response equipment, refrigerated trucks, public transportation vehicles, material-handling equipment, and other equipment that may be needed in the aftermath of a disaster or emergency incident.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Participate in meetings and efforts of the DTF with other designated agencies to coordinate debris clearance activities and prioritize resources.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. At the direction of the DTF re-position debris clearance assets and teams to designated areas throughout Guam and ensure proper and safe bed-down of those assets and personnel.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 6. Ensure that the Governor’s Office and the Government House are secured before the advent of hazardous conditions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 7. Establish and staff a DPW Command Post to coordinate all emergency services or requirements received from the Civil Defense Office.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 8. At the direction of the DTF, DPW will stand-up designated debris collection and movement operations.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 9. Provide all available and obtainable public works and engineering resource support for the ESF 3 mission to include public works and engineering equipment, personnel, and facilities.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 10. Assist in the deployment of damage assessment teams as soon as safety permits to evaluate and record the damage to buildings, utility systems, outdoor recreational areas, roadways, bridges, paved surfaces, water front areas, etc. Coordinate with other department and agencies to provide supplementary technical damage assessment team members.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 11. Coordinate with the maintenance dispatchers of GPA and GWA to exchange information and location sites of their planned satellite repair teams in order that damaged, broken or unsafe utility systems, bridges, roads, drainage systems are reported to the EOC and acted on.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 12. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Response Branch Director. The assigned emphasis for GPW is Government of Guam properties and facilities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Support Agency**

- 1. Shall coordinate their efforts with their perspective ESF's through the EOC/Duty Officer as requested by ESF 4.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Support Agency**

- 1. Support DOE and MCOG and coordinate the transport of those needing shelter as requested.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 12: Energy / Support Agency**

- 1. Participate in the PRTF.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Assist ESF 12 in developing and maintaining a list of key infrastructure facilities and the priority in which they must be energized.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Provide status information and any support for DPW emergency generators located at key infrastructure locations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Provide technical expertise, equipment and support for ESF 12 missions according to DPW resources and capabilities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

5. Provide all available and obtainable public works and engineering resources for the support of Emergency Support Function 12 missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF13: Public Safety and Security / Other Response Agency**

1. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare to provide security to agency facilities, equipment or emergency generators.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**22.0 GOVERNOR OF GUAM**

**ESF 5: Emergency Management / Support Agency**

1. Provide overall direction and control for response activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Provide policy decisions as coordinated by GHS/OCD and the EOC ESF Team in the execution of response and recovery activities before, during and after a disaster *or incident*.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Declare a State of Emergency in response to a disaster, as advised or recommended by the GHS/OCD EOC ESF Team, or warranted by the extent and severity of the event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

1. Provide overall direction and control for response and recovery activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Provide policy decisions as required by GHS/OCD and the Long-Term Community Recovery Team in the execution of post disaster recovery activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 16: Military Support to Civil Authorities / Support Agency**

1. Provide overall direction and control for response activities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Provide policy decisions as coordinated by GHS/OCD and the EOC ESF Team in the execution of response and recovery activities before, during and after a disaster or incident.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Declare a State of Emergency in response to a disaster, as advised or recommended by the GHS/OCD EOC ESF Team, or warranted by the extent and severity of the event.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**23.0 GUAM BEHAVIORAL HEALTH AND WELLNESS CENTER (GBHWC)**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Other Response Agency**

1. Provide assistance to ESF 6 in its efforts to fulfill mission requests and other requirements in support of mass care operations, especially with respect to crisis counseling for victims and responders.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 8: Public Health and Medical Services / Support Agency**

1. Maintain continuous communications with ESF 8 to coordinate the need for behavioral health services at the shelters in support of assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Provide any and all support for behavioral crisis counseling and other behavioral health services as requested by the EOC ESF Team.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Provide technical and specialty support and coordination relating to behavioral crisis counseling, behavioral health and post-traumatic stress (PTSD) issues.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**24.0 GUAM BUREAU OF BUDGET AND MANAGEMENT RESEARCH (BBMR)**

**ESF 4: Firefighting / Support Agency**

1. Shall coordinate their efforts with their perspective ESF's through the EOC/Duty Officer as requested by ESF 4.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 5: Emergency Management / Support Agency**

1. As required, assign personnel to the EOC to assist with Finance and Administration Section functions and activities;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Provide technical and specialty support and coordination relating to the budgetary process and ensuring that the required funding for future recovery and long-term redevelopment is considered in the development of the budget.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 7: Resource Support / Support Agency**

1. Maintain continuous communications with the EOC and ESF 7 to coordinate and assist in completing assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. As required, assign personnel to the EOC to assist with ESF 7 functions and activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

1. As required assign personnel to the Long-Term Community Recovery task force to assist with Finance and Administration matters.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Provide technical and specialty support and coordination relating to the budgetary process and ensuring that the required funding for future recovery and long-term redevelopment is considered in the development of the budget.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**25.0 GUAM DEPARTMENT OF AGRICULTURE (DOAg)**

**ESF 6: Mass Care / Other Response Agency**

1. Provide assistance to ESF 6 in its efforts to fulfill mission requests and other requirements in support of mass care operations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Primary Agency**

1. Coordinate all ESF 11 administrative, management, planning, training, preparedness, response, and recovery activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Assign appropriate personnel to the ESF 11 duty schedule in the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Facilitate the meetings and efforts of ESF 11 with other designated agencies to address any bulk food, food stamp, crop and livestock and other agriculture associated response issues.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Coordinate with ESF 7 to establish, as required, emergency procurement accounts for any unmet needs of resources and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery effort.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
6. Maintain contact with the USDA and U.S. Department of the Interior, and FEMA.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
7. Maintain appropriate records of work schedules and costs incurred by ESF 11 agencies during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 8. Assign the necessary staff with technical expertise to coordinate and field an Infrastructure Branch Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director. The assigned emphasis for DOAg are agricultural issues such as Division Of Aquatic and Wildlife Resources (DAWR) fisheries and assets, assessments of marine shoreline and freshwater rivers Agricultural Development Services (ADS) and damage assessments of registered farms.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

- 1. Advises the Governor on matters pertaining to the safety and conservation of agricultural resources. The DOAg provides guidance and assistance to local jurisdictions for response to disasters that involve domestic animals.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. The DOAg will license and inspect all facets of the food processing and distribution system, except restaurants, to ensure that food is safe for distribution and consumption. This includes shellfish harvesting, dairy, retail grocers, bakeries, non-alcoholic beverages, custom meat, eggs, warehouses and food manufacturing. DOAg coordinates with the State Health Officer on milk and other food products in commerce and works closely with the Guam Public Health Division in response to all food emergencies.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. The DOAg will conserve, protect, and develop natural resources on public and private lands. Primary program areas include: water quality, confined animal feeding operations, smoke management, land use, and soil and Water Conservation Districts.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. The DOAg will ensure redevelopment activities detect, exclude, control or eradicate serious insect pests and plant diseases.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**26.0 GUAM DEPARTMENT OF AGRICULTURE (DOAg)—CONSERVATION OFFICERS**

**ESF13: Public Safety and Security / Support Agency**

- 1. Assist ESF 13 in planning for and providing security resources to agency facilities, equipment or emergency generators.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**27.0 GUAM DEPARTMENT OF AGRICULTURE FORESTRY (DOAg)—(FSR)**

**ESF 4: Firefighting / Co-Lead Agency—Wildland**

1. As a preparedness and mitigation measure to minimize the likelihood of wildland fires:
  - a. Conduct fire prevention programs in island schools;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Provide standby burning service;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - c. Establish firebreaks in Government of Guam conservation reserves;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - d. Control burning operations of forestation sites; and  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - e. Establish greenbelts and vegetative firebreaks.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Maintain communications with the EOC and ESF 4 to coordinate wildland fire issues and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Provide all available and obtainable equipment and resources for the support for the ESF 3 missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Provide wildland fire technical, specialty support and coordination.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
5. Assist in developing and updating the Fuel Prioritization List to ensure the steady supply of fuel to all fire suppression equipment and key facilities pre and post event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**28.0 GUAM DEPARTMENT OF CHAMORRO AFFAIRS (GDCA)**

**ESF 7: Resource Support / Support Agency**

1. Maintain continuous communications with the EOC and ESF 7 to coordinate and assist in completing assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. As required, assign personnel to the EOC to assist with ESF 7 functions and activities.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

- 1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**29.0 GUAM DEPARTMENT OF EDUCATION (GDOE)**

**ESF 1: Transportation / Support Agency**

- 1. Maintain communications with the EOC and ESF 1 to coordinate bus operations and resources in support of assigned missions related to transportation requirements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 2: Communications / Support Agency—GDOE Critical Sites and Shelters**

- 1. Coordinate with ESF 2 to ensure that communications equipment list are maintained and updated quarterly regardless of provider.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF 6 operations and approved communications resource requests.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Coordinate the repair of and/or installation of telecommunication infrastructure for GDOE and ESF 6 supporting agencies critical for mass care and sheltering requirements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Primary Agency**

- 1. Prepare and manage shelters from Condition 3 to such time following the “All Clear” when all those sheltered can be relocated to temporary alternate housing.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Coordinate with ESF 1 (Transportation) on the rapid deployment of school buses to undertake the transport of students back home in cases where the shelters may need to be opened in the middle of the school day.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Coordinate with ESF 1 on the disposition and use of any Populations with Special Needs (PSN) buses in the DOE inventory.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Return schools to safe and operational conditions to allow classes to resume reasonably within 72 hours.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Maintain and revise as needed the Sheltering Appendix and the Multi-Agency Mass Feeding Appendix of this annex.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
6. Recruit and train personnel to adequately staff and operate ESF 6 during activation, with a priority to tasks in the Preparation and Response phases of emergency events.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
7. Maintain a roster of ESF 6 trained personnel.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
8. Assist ESF 1 in establishing and sustaining a transportation system to ensure the movement of personnel and resources from the Seaport and Airport to logistical areas such as staging areas, points of distribution (POD), shelters and other key sites for response and recovery operations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
9. Assist in developing and updating a Fuel Prioritization List to insure the efficient and adequate allocation and fuel to ESF 6 open shelter, other critical facilities and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
10. Assign the necessary staff with technical expertise to the fielding of a Human Services Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Human Services Branch Director. The assigned emphasis for DOE is shelter facility and management issues.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

- 1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**30.0 GUAM DEPARTMENT OF EDUCATION (GDOE)—SCHOOL RESOURCE OFFICERS (SRO)**

**ESF13: Public Safety and Security / Support Agency**

- 1. Assist ESF 13 in planning for and providing security resources to agency facilities, equipment or emergency generators.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**31.0 GUAM DEPARTMENT OF REVENUE AND TAXATION**

**ESF 5: Emergency Management / Support Agency**

- 1. As required, assign personnel to the EOC to assist with Finance and Administration Section functions and activities;

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Provide technical and specialty support and coordination regarding the specific responsibilities of the Comptroller and financial matters in general.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 7: Resource Support / Support Agency**

- 1. Maintain continuous communications with the EOC and ESF 7 to coordinate and assist in completing assigned missions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. As required, assign personnel to the EOC to assist with ESF 7 functions and activities.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

- 1. Provide technical and specialty support and coordination regarding the specific responsibilities of the Comptroller and financial matters in general.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**32.0 GUAM DEPARTMENT OF REVENUE AND TAXATION (OFFICERS)**

**ESF13: Public Safety and Security / Support Agency**

- 1. Maintain communications with ESF 13 to coordinate security issues in support of their assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 13.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Maintain appropriate records of work schedules and costs incurred in support of ESF 13 response and recovery operations during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare for its missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**33.0 GUAM DEPARTMENT OF YOUTH AFFAIRS (DYA)**

**ESF13: Public Safety and Security / Support Agency**

- 1. Maintain communications with ESF 13 to coordinate security issues in support of their assigned missions, as well as provide periodic updates regarding facility status or unmet needs during the disaster or incident.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 13.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Coordinate any augmentation of security required by an incident or disaster impact at the Youth Correctional Facility (YCF) in Mangilao and Cottage Homes (CH) in Talofofo.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Maintain appropriate records of work schedules and costs incurred in support of ESF 13 response and recovery operations during an event, or any response driven actions at the agency's facilities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 5. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare for its missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 6. Review as necessary each support agency’s automated or manual listing of emergency contacts.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 7. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare to provide security to agency facilities, equipment or emergency generators, especially for those facility designated as shelters.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 8. Coordinate with Guam Waterworks Authority, Guam Power Authority and ESF 2 in fulfilling the agency’s response missions and objectives to ensure the safety and security of the clients in their charge.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**34.0 GUAM ECONOMIC DEVELOPMENT AND COMMERCE AUTHORITY (GEDA)**

**ESF 5: Emergency Management / Support Agency**

- 1. As required, assign personnel to the EOC to assist with Finance and Administration Section functions and activities;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. Provide technical and specialty support and coordination relating to employment opportunities and economic growth to ensure that Guam is able to transition effectively to a post-disaster economy.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 3. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director. The assigned emphasis for GEDA is commercial and private sector facilities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

- 1. Provides economic and community development and cultural enhancement throughout the island, and administers programs that assist businesses, communities and people.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. GEDA's Infrastructure Finance Authority Board administers territory and federal programs that provide funding to assist communities working toward long-term recovery following a disaster that impacts Guam business continuity, and communities' ability to provide the necessary infrastructure to comply with the federal and territorial economic redevelopment efforts.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Provide technical and specialty support and coordination relating to employment opportunities and economic growth to ensure that Guam is able to transition effectively to a post-disaster economy.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Team that will be responsible for identifying commercial and private sector facilities that could be a part of the long-term recovery process.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**35.0 GUAM ENVIRONMENTAL PROTECTION AGENCY (GEPA)**

**ESF 3: Public Works and Engineering / Support Agency**

1. Maintain communications with ESF 3 to coordinate debris management operations and resources in support of assigned missions related to debris management.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Provide all available and obtainable public works and engineering resources for the support for the ESF 3 missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Provide environmental and debris management technical and specialty support and coordination.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Participate in the Debris Task Force (DTF) with other designated agencies to coordinate debris clearance activities and prioritize resources.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. Coordinate with GHS/OCD and other partner agencies, to identify properties for permitted temporary transition sites for the storage and reduction of disaster debris as well as sites for the permanent disposition of all categories of disaster debris. Identified land should be cleared for use by all applicable agencies, approved by appropriate government officials, and secured by land use agreements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 6. At the direction of the DTF, GEPA will stand-up designated debris transition sites and ensure personnel are available for oversight of these areas.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 7. Test water quality through disaster period to provide any indications of environmental damage or determine the extent of contamination, if any.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 8. Assign the necessary staff with technical expertise to the fielding of an Emergency Services Branch Preliminary Damage Assessment (PDA) Team that will be responsible for coordinating and completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Emergency Services Branch Director. The assigned emphasis for GEPA is its facilities damages and assists in assessment of water, sewer, fuel storage, solid waste and power facilities.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Support Agency**

- 1. Maintain communications with ESF 3 to coordinate any hazardous materials issues as they relate to urban, wildland, or other fires.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Provide all available and obtainable resources for the support for the ESF 4 missions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director. The assigned emphasis for GEPA is environmental issues and requirements.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 10: Oil and Hazardous Material Response / Co-Lead Agency**

1. Assist GFD to coordinate all ESF 10 administrative, management, planning, training, preparedness, response, and recovery activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Assign GEPA personnel to the ESF 10 duty schedule in the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Assist in the activation of the GEPA Command Post and maintain continuous communications between the two locations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Initiate and perform the notification procedures described in Appendix X, II.C.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
5. Assist GFD in facilitating the meetings and efforts of ESF 10 with other designated agencies to address any HazMat response issues.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
6. Coordinate with ESF 7 to establish, as required, emergency procurement accounts for environmental testing, HazMat abatement resources and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
7. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery effort.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
8. Maintain contact with the USCG NRC and federal EPA.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
9. Maintain appropriate records of work schedules and costs incurred by ESF 10 agencies during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
10. Assign the necessary staff with technical expertise to coordinate and field an Emergency Services Branch Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Branch through the Emergency Services Branch Director. The assigned emphasis for GEPA is its facilities damages and assists in assessment of water, sewer, fuel storage, solid waste and power facilities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**36.0 GUAM FIRE DEPARTMENT (GFD)**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML/COMT to ensure that communications equipment lists are maintained and updated quarterly.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF 2 operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Review established ICS 205, Incident Communications Plan to ensure it is adequate for incident and ensure all concerned understand and comply.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Coordinate with COML and COMT on the status of the Government of Guam Public Safety Communications System.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Coordinate with E911 Supervisors to ensure CentraCom equipment status is updated and repaired immediately with the coordination by and between GFD and GSA to ensure emergency procurement guidelines are adhered to meeting life safety guidelines.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Primary Agency—Urban**

1. The Guam Fire Department is the primary agency in ESF 4 for urban responses. As the primary agency, it coordinates with the support agencies in directing fire fighting resources and response activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Provide technical and specialty support and coordination relating to the suppression/neutralization of urban, wild land (in participation with DOAg) or other fires, the potential behaviors they may exhibit, or their expected impacts to the populations and property of Guam.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. Assign the necessary staff with technical expertise to the fielding of an Emergency Services Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Emergency Services Branch Director. The assigned emphasis for GFD is Emergency Medical Services (EMS), and fire and structure response.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Maintain a Fuel Prioritization List to ensure the steady supply of fuel to all fire suppression equipment and key GFD facilities pre and post event.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

5. During Aviation Incident Accident Response operations:

a. Assume the role of Incident Commander for off airport incidences.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

i. In the case of military aircraft, GFD is the initial incident commander until the appropriate military agency arrives on scene and is prepared to lead the response efforts as IC.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

ii. In ocean or coastal waters, GFD is the initial incident commander until the U.S. Coast Guard (USCG) arrives on scene and is prepared to lead the response efforts as IC.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

iii. For commercial aircraft, the GFD remains the incident commander throughout the operation.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

b. The Guam Fire Department is responsible for the following activities when responding to aviation incidents and accidents:

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

i. Establishing incident command, either throughout event or initially until appropriate agency can assume command of the situation.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

ii. Providing fire suppression and HAZMAT response.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

iii. Search and rescue (SAR) operations (see ESF 9).

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

iv. Medical triage, on-site stabilization and transport

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Co-Lead Agency—Wildland**

- 1. As a preparedness and mitigation measure to minimize the likelihood of wildland fires:
  - a. Conduct fire prevention programs in island schools;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Provide standby burning service;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - c. Establish firebreaks in Government of Guam conservation reserves;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - d. Control burning operations of forestation sites; and  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - e. Establish greenbelts and vegetative firebreaks.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Maintain communications with the EOC and ESF 4 to coordinate wildland fire issues and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Provide all available and obtainable equipment and resources for the support for the ESF 3 missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Provide wildland fire technical, specialty support and coordination.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 5. Assist in developing and updating the Fuel Prioritization List to ensure the steady supply of fuel to all fire suppression equipment and key facilities pre and post event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Support Agency**

- 1. Assist with the provision of Emergency Medical Services (EMS) units to assist with transportation of those requiring special medical assistance.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 8: Public Health and Medical Services / Support Agency**

1. Coordinate the provision of Emergency Medical Services (EMS) units to assist with transportation of those requiring special medical assistance.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 9: Search and Rescue / Primary Agency**

1. Coordinate all ESF 9 administrative, management, planning, training, preparedness, response, and recovery activities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Assign GFD personnel to the ESF 9 duty schedule in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Initiate and perform the notification procedures described in Appendix IX, II.C.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Participate in meetings and efforts of ESF 9 with other designated agencies to address any public health, medical, mass casualty and crisis counseling issues.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
5. Coordinate with ESF 7 to establish, as required, emergency procurement accounts for SAR related services and equipment.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
6. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery effort.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
7. Maintain appropriate records of work schedules and costs incurred by ESF 9 agencies during an event.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
8. Assume the role as Incident Commander (IC) for incident/accidents involving commercial aircraft not in GIAA area of operations (AO), on federal property, or in coastal waters.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
9. Provide required/requested assistance to the GIAA, JRM-Guam, and the USCG in support of their search and rescue operations conducted on scene at an aviation incident or accident.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 10: Oil and Hazardous Material Response / Primary Agency**

1. Upon notification of a possible incident involving hazardous materials, establish an ICP and delegate an IC to manage on-site operations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Assess the situation local to determine if the management of the incident should be turned over to GEPA.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Assist GEPA in the Coordination all ESF 10 administrative, management, planning, training, preparedness, response, and recovery activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Assign GFD personnel to the ESF 10 duty schedule in the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
5. Initiate and perform the notification procedures described in Appendix X, II.C.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
6. Participate in meetings and efforts of ESF 10 with other designated agencies to address any hazardous materials response and abatement measures.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
7. Coordinate with ESF 7 to establish, as required, emergency procurement accounts for HazMat response related services and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
8. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery effort.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
9. Maintain appropriate records of work schedules and costs incurred by ESF 10 agencies during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF13: Public Safety and Security / Other Response Agency**

1. Coordinate with ESF 13, as required, to support alert and notification procedures associated with conducting evacuations in threat vulnerable areas.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**37.0 GFD E911**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML/COMT to ensure that communications equipment lists are maintained and updated quarterly.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF 2 operations and approved communications resource requests.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Review established ICS 205, Incident Communications Plan to ensure it is adequate for incident and ensure all concerned understand and comply.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Coordinate with COML and COMT on the status of the Government of Guam Public Safety Communications System.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Coordinate with E911 Supervisors to ensure CentraCom equipment status is updated and repaired immediately with the coordination by and between GFD and GSA to ensure emergency procurement guidelines are adhered to meeting life safety guidelines.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**38.0 GUAM POLICE DEPARTMENT (GPD)**

**ESF13: Public Safety and Security / Primary Agency**

1. As primary, coordinates with GHS/OCD on ESF 13 administrative, management, planning, preparedness, response, and recovery activities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Assign GPD personnel to the ESF 13 duty schedule in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Initiate and perform the notification procedures described in Appendix XIII, III.C.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Facilitate the meetings and efforts of ESF 13 with other designated agencies to address any power generation, transmission or restoration issues.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

5. Coordinate with ESF 7 to establish, as required, emergency procurement accounts for any unmet needs of resources and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
6. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery efforts.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
7. Maintain appropriate records of work schedules and costs incurred by ESF 13 agencies during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
8. Assign the necessary staff with technical expertise to coordinate and field an Emergency Services Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Emergency Services Section Chief. The assigned emphasis for GPD is safety and security, as well as traffic management issues.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**39.0 GUAM HOMELAND SECURITY/OFFICE OF CIVIL DEFENSE (GHS/OCD)**

**ESF 1: Transportation / Support Agency**

1. Assign GHS/OCD personnel to the Infrastructure Branch duty schedule in the Emergency Operations Center.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Provide all available and obtainable transportation resources for the support of ESF 1 missions. The GHS/OCD will coordinate with ESF 1 for the acquisition of transportation resources from intrastate/interstate mutual-aid, compact agreements and FEMA.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 2: Communications / Primary Agency**

1. GTA will serve as the primary agency for ESF 2 and as such will coordinate all activities, as well as manage ESF 2 activities with the other components of the EOC ESF Team.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Coordinate all ESF 2 administrative, management, planning, training, preparedness, response, recovery, and protection activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Assign GTA, GHS/OCD, COML and COMT personnel to the ESF 2 duty schedule in the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Initiate and perform the notification procedures described in Appendix I, II.C.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Facilitate the meetings and efforts of ESF 2 with other designated agencies to address any power generation, transmission or restoration issues.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
6. Coordinate with ESF 7 to establish, as required, emergency procurement accounts for any unmet needs of resources and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
7. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery efforts.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
8. Maintain appropriate records of work schedules and costs incurred by ESF 2 agencies during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
9. When deemed necessary by the GHS/OCD, assist in the implementation of the emergency notification system (EAS) to provide warning to the public in response to an approaching threat.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
10. Develop and promulgate information collection guidelines and procedures to enhance assessment, allocation, and reallocation of telecommunications industry assets.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
11. Evaluate and task the communication support requests for impacted areas. Coordinate access into the impacted areas(s) for restoration and recovery actions of the communications industry personnel.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
12. Generate in a timely manner, information to be included in EOC briefings, situation reports, action plans, internal and external Government of Guam agency management and/or communications industry reports.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
13. Assign and schedule sufficient personnel to cover an activation of the Territory EOC for an extended period of time.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 14. Prepare and process reports using established procedures, focusing specific attention to the production of after-action reports.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 15. Maintain appropriate records of work schedules and costs incurred by ESF 2 agencies (COML, COMT and BIT) during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 16. Maintain appropriate tracking records of deployed communications equipment coordination through ESF 2, COML and COMT during event for billing and equipment retrieval. Utilization of ICS Form 214, Activity Log is highly encouraged to maintain tracking records.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 17. Coordinate with ESF2/COML/COMT to ensure that communications equipment lists are maintained and updated on a regular basis.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 18. Ensure that the EOC Emergency Management system is functioning and available to track communications equipment resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 19. Coordinate any communications resource requirements with ESF 2 to ensure the JIC is fully functional during entire disaster /emergency period.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 20. Coordinate with Department of Youth Affairs (DYA) to assist them in fulfilling their response missions and objectives to ensure the safety and security of the clients in their charge.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 3: Public Works and Engineering / Other Support Agency**

- 1. Assign GHS/OCD personnel to the Infrastructure Branch duty schedule in the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Participate in the planning processes of the DTF with other designated agencies to coordinate debris clearance activities and prioritize resources.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Support Agency**

- 1. Shall coordinate their efforts with their perspective ESF's through the EOC/Duty Officer as requested by ESF 4.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 5: Emergency Management / Primary Agency**

1. Coordinate all EOC ESF Team administrative, management, planning, training, preparedness, response, and recovery activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. During activations, assign GHS/OCD personnel to the EOC duty schedule for the entirety of the incident or emergency.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Install, maintain and test periodically all communications and computer systems in the EOC, and JIC, as well as any assets deployed to the field.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Use the mission assignment (MA) process in providing, allocating and tasking all available and obtainable resources employed in support of all EOC ESF Team missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Provide technical and specialty support and coordination relating to the National Incident Management Systems (NIMS), the National Response Framework (NRF), the Stafford Act and all other emergency management related plans policies and processes.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
6. Facilitate coordination meetings among the EOC ESF Team members to ensure that senior leaders' intents and priorities, the operational tempo, and situational awareness are maintained throughout all phases of an incident or disaster response.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
7. Maintain continuous communications and information flow between the EOC and the JIC, the 911 Dispatch Centers, the FEMA Area Field Office (AFO)/Region IX RRCC, deployed incident command posts, the Joint Field Office if deployed, ESF agency off-site command posts, the Joint Operation Center (JOC) and the Mayor's Offices/EOCs.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
8. Maintain continuous communications between the EOC and NAWAS, the JTFO, PTWC, the Guam National Weather Service Office, Guam EAS.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
9. Coordinates with GPD to maintain 24-hour security of the EOC and adjoining buildings/area to limit access and protect on-site located assets.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 10. If requested or required, provide offices and communications capability, if available, to any agencies or organizations to customarily assign a dedicated position in or around the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 11. Support the deployment of any assets to the Joint Field Office, Recovery Centers, or any other ad-hoc off-site operations required by the disaster response.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 12. Pre-identify locations and structures that can serve as alternate EOCs, Points of Distribution (POD), staging areas, JFOs, command posts, Recovery Centers and other field operations, and if possible prepare them for their eventual role in their assigned capacities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 13. Act as the primary agency and assume those responsibilities for:
  - a. ESF 5 (Emergency Management); and  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - b. ESF 15 (External Affairs).  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 14. Participate in the updating and other coordination activities for:
  - a. ESF 3 - Debris Task Force (DTF);  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - b. ESF 12 - Power Restoration Task Force (PRTF); and  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - c. ESF 1, ESF 2, ESF 3, ESF 4, ESF 6, ESF 7, ESF 8, ESF 12, ESF 13 and ESF 16 - Fuel Prioritization List.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Primary Agency**

- 1. Coordinate all requests for assistance, materials and supplies made by the Department of Education, Mayors' Council of Guam and response agencies at the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. Coordinate with FEMA to assist in the pre-identification, establishment and demobilization of federal and Territory of Guam staging areas, and points of distribution (POD) for the provision of human needs materiel, as well as supplies for other response and recovery efforts.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. Human Services Branch shall during activation:
  - a. Facilitate the formation of the Guam VOAD.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Coordinate all Guam VOAD requests and missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - c. Activate plans for the identification of collection and distribution centers and the phone bank.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Preliminary Damage Assessment (PDA) Teams
  - a. Coordinate the initial operations, procedures, and priorities of all Preliminary Damage Assessment (PDA) Teams, including those of the Human Services Branch.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Consolidate all preliminary damage reports, including those from the Human Services Section, into a single document.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - c. Ensure that Human Services reports and information about sheltering, mass feeding, long-term housing and other human needs issues are communicated to FEMA for the initiation of the federal response and recovery effort.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. In conjunction with GHS/OCD, ESF 8 (Public Health and Medical Services) and federal ESF 8 coordinate the use and preparation of a hardened facility to receive the Hawaii DMAT, Incident Support Team (IST), and Incident Response Coordination Team (IRCT).  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 7: Resource Support / Support Agency**

1. Maintain continuous communications with the EOC and ESF 7 to coordinate and assist in completing assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. As required, assign personnel to the EOC to assist with ESF 7 functions and activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 9: Search and Rescue / Support Agency**

- 1. Provide support and coordination to GFD and federal efforts in their conduct of urban, non-urban and water search and rescue operations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 12: Energy / Support Agency**

- 1. Participate in the PRTF.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. In accordance with GSA, DPW, GPA, GWA, ESF 6, ESF 8, ESF 16, ESF 17 and federal ESF 7 develop and update the Fuel Prioritization List.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Provide an Infrastructure Branch Director to guide and manage the activities of ESF 12 in concert with other ESFs in that branch.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Provide logistical, administrative and other support to off-island personnel and equipment during their deployment to Guam during the response and recovery portions of the disaster or incident.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 5. In accordance with GSA, coordinate the overall allocation of fuel with other ESFs to establish supplies; refuel capabilities and requirements; storage and transportation assets; and location and specific demands of critical facilities and equipment requiring resupply.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 6. Assist ESF 12 to coordinate with other ESFs during the conduct of preparedness, response recovery and mitigation efforts.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

- 1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Primary Agency**

- 1. Coordinate all Long-Term Community Recovery administrative, management, planning, training and outreach.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Act as the primary agency and assume those responsibilities for:
  - a. ESF 5 (Emergency Management);  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

b. ESF 14 (Long Term Community Recovery); and  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

c. ESF 15 (External Affairs).  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 15: External Affairs / Primary Agency**

1. Coordinate all ESF 15 administrative, management, planning, training, preparedness, response, and recovery activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Initiate and perform the notification procedures described in Appendix XV, II.C.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 15.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Facilitate the meetings and efforts of ESF 15 with other designated agencies to address any public information issues and concerns, as needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

5. As needed, coordinate with ESF 7 to establish, as required, emergency procurement accounts for any unmet needs of resources and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

6. Maintain appropriate records of work schedules and costs incurred in support of ESF 15 response and recovery operations during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

7. Provide continuous information flow and coordination between the TCO/EOC Director and the JIC to ensure a clear, concise and unified message to the media, legislators and the public alike.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

8. Provide continuous information flow and coordination between the Operations and the Planning Sections, as well as the activated ESFs and the JIC to ensure that situational awareness of the incident or disaster is maintained, so that the EOC presents a clear, concise and unified message to the media, legislators and the public alike.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

9. Coordinate the generation of public service announcements (PSA) or other public advisories regarding:  
a. The issuance of Emergency Declaration from the Governor’s Office;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- b. Special weather and natural hazard related advisories or warnings requiring a special alert or instructions to the public;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- c. Special technologically induced or manmade hazards/incident advisories or warnings requiring a special alert or instructions to the public;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- d. Evacuation Orders or other protective actions to be heeded by the general public;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- e. A Presidential Disaster Declaration from the federal government regarding an incident or disaster;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- f. Other special declarations, orders or decisions that may have importance to the public and private sectors;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- g. Information regarding the closure and reopening of Government of Guam and local government offices or other organizations and functions;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- h. Situational information regarding hazards, response or recovery efforts and activities;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- i. Public outreach efforts and other attempts to communicate with the public and private sectors relative to an incident or disaster; and  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- j. Locations of any Government of Guam or federal operations (e.g., recovery centers, etc.) that concern the public relative to the response or recovery effort.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- k. Efforts or information relative to long-term reconstruction efforts within vulnerable/impacted communities; and  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- l. Notices to the communities regarding any local special meetings or other activities requiring public participation, input and involvement.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 16: Military Support to Civil Authorities / Support Agency**

1. Coordinate all EOC ESF Team administrative, management, planning, training, preparedness, response, and recovery activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. During activations, assign GHS/OCD personnel to the EOC duty schedule for the entirety of the incident or emergency.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Install, maintain and test periodically all communications and computer systems in the EOC, and JIC, as well as any assets deployed to the field.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Use the mission assignment (MA) process in tasking ESF 16 to provide resources and/or support to another ESF in support of all EOC ESF Team activities related to an activation or event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
5. Provide technical and specialty support and coordination relating to the National Incident Management Systems (NIMS), the National Response Framework (NRF), the Stafford Act and all other emergency management related plans policies and processes.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
6. Facilitate coordination meetings between ESF 16 and other EOC ESF Team members to ensure that senior leaders' intents and priorities, the operational tempo, and situational awareness are maintained throughout all phases of an incident or disaster response.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
7. Maintain continuous communications and information flow between the EOC and the Joint Operations Center (JOC), the Joint Information Center (JIC), deployed incident command posts, the Joint Field Office (JFO) if deployed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
8. Support the deployment of any assets to the Joint Field Office, Recovery Centers, or any other ad-hoc off-site operations required by the disaster response for which ESF 16 must participate.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**40.0 GUAM HOTEL AND RESTAURANT ASSOCIATION (GHRA)**

**ESF 3: Public Works and Engineering / Support Agency**

1. Maintain communications with ESF 3 to coordinate public works and engineering issues in support of assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Other Response Agency**

- 1. Maintain communications with ESF 6 and the GVB to coordinate evacuation, mass care or other operations in support of any tourism and resort-related requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 3. Activate and operate the offsite GHRA command post located at a pre-designated hotel as required or directed by the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 4. Report the status of hotels and resort facilities, as well as any unmet needs to GVB and ESF 6 during the activation, or as requested by the EOC ESF Team.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 5. Maintain appropriate records of work schedules and costs incurred in support of the EOC response and recovery operations during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 6. Assist in the updating of any priority list or other planning efforts required by the EOC to prepare for its missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**41.0 GUAM HOUSING & URBAN RENEWAL AUTHORITY (GHURA)**

**ESF 6: Mass Care / Support Agency**

- 1. Assist the DOE and MCOG in the relocation of those people in shelters from schools facilities to temporary housing following the event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. Assist in identifying alternate temporary housing that can be used for those requiring long-term accommodations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 3. Establish placement procedures to relocate those requiring short or long-term accommodations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Assign the necessary staff with technical expertise to the fielding of a Human Services Section PDA Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Human Services Branch Director. The assigned emphasis for GHURA is the entire housing stock.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

1. Provides financial and program support to create and preserve opportunities for quality, affordable housing and supportive services for moderate, low, and very-low income households.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. The GHURA can assist in locating vacancies in housing following a disaster where housing is an issue. GHURA can provide financing programs and certain grant funds relevant to housing during a long-term recovery process.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**42.0 GUAM HOUSING CORPORATION (GHC)**

**ESF 6: Mass Care / Support Agency**

1. Coordinate with GHURA on the availability of private and public housing stock available for use as short or long term housing for displaced disaster populations.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**43.0 GUAM INTERNATIONAL AIRPORT AUTHORITY (GIAA)**

**ESF 1: Transportation / Support Agency**

1. Assign GIAA personnel to the Emergency Support Function 1 duty schedule in the EOC during activation.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Activate and staff the Emergency Communication Center (ECC) for the duration of any event in support of pre, during and post-emergency operations. Coordinate for all available and obtainable air transportation and communications resources for the support of ESF 1 missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Provide airport and aviation related technical and specialty support and coordination in concert with emergency response and recovery activities in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. If needed, coordinate with ESF 7 to coordinate the needed use agreements to establish a federal staging area at the A.B. Won Pat International Airport.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Coordinate with the EOC and other ESFs in securing the needed resources to conduct emergency operations at the A.B. Won Pat International Airport.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
6. Coordinate any post event impact assessments of the airport and facilities and report findings to the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
7. Act as the liaison between the EOC and private air carriers in addition to all other appropriate GIAA tenant stakeholders in planning for and implementing emergency response and recovery activities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
8. Act as the liaison between the EOC and the Federal Aviation Administration (FAA) and other federal organizations as required or warranted. in coordinating federal and Government of Guam activities during an emergency event.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
9. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Response Branch Director. The assigned emphasis for GIAA is the A.B. Won Pat International Airport properties and associated facilities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
10. Assist in establishing and sustaining a transportation system to ensure the movement of personnel and resources from the Seaport and Airport to logistical areas such as staging areas, points of distribution (POD), shelters and other key sites for response and recovery operations.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
11. Assist in developing and updating a Fuel Prioritization List to insure the efficient and adequate allocation and fuel to ESF 1 critical facilities and equipment.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 2: Communications / Support Agency**

- 1. Coordinate with ESF2 to ensure that communications equipment list is maintained and updated quarterly.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF 2 operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 3. Coordinate with ESF2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 4. Coordinate the repair of and/or installation of telecommunication infrastructure for local government and federal agencies located within GIAA.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 3: Public Works and Engineering / Support Agency**

- 1. Maintain communications with ESF 3 to coordinate public works and engineering issues in support of assigned missions related to engineering and public works requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. Provide all available and obtainable public works and engineering resources for the support of Emergency Support Function 3 missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 3. Participate in the planning processes of the DTF with other designated agencies to coordinate debris clearance activities and prioritize resources.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 4. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director. The assigned emphasis for GIAA is the international airport and its associated facilities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Other Response Agency**

1. Coordinate with ESF 6 to ensure that any human needs issues for airline passengers stranded at the airport facilities and evacuating tourists are addressed, as necessary.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**44.0 GUAM INTERNATIONAL AIRPORT AUTHORITY (GIAA) POLICE**

**ESF13: Public Safety and Security / Support Agency**

1. Maintain communications with ESF 13 to coordinate security issues in support of their assigned missions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 13.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. Maintain and provide to ESF 13 appropriate records of work schedules and costs incurred in support of ESF 13 response and recovery operations during an event.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare for its missions.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**45.0 GUAM MEMORIAL HOSPITAL AUTHORITY (GMHA)**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 8: Public Health and Medical Services / Primary Agency**

- 1. Assist DPHSS to coordinate all ESF 8 administrative, management, planning, training, preparedness, response, and recovery activities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Assign GMHA personnel to the ESF 8 duty schedule in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. GMHA is one of the primary Government of Guam agencies responsible for overall public health and medical services in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. GMHA and DPHSS are the primary Government of Guam agencies responsible for the managerial and financial aspects of the disaster response.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 5. Participate in meetings and efforts of ESF 8 with other designated agencies to address any public health, medical, mass casualty and behavioral crisis counseling issues.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 6. Assist DPHSS to coordinate with ESF 7 in establishing, as required, emergency procurement accounts for health and medical services and equipment.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 7. Coordinate with local hospitals to notify/alert medical staff identified for possible recall.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 8. Utilize ESAR-VHP to determine availability of local and regional resources and deploy personnel to ACFs as needed.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 9. Depending on the severity of the incident or disaster, GMHA will coordinate the transfer of non-critical patients to ACFs to create capacity for the influx of casualties.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 10. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery effort.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 11. Provide all available and obtainable health and medical resource support for the ESF 8 mission.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 12. Assist in the development and updating of the Fuel Prioritization List to establish resupply requirements and maintenance services for the hospitals, and any other key medical/health facilities with emergency generators.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 13. Assist DPHSS in maintaining appropriate records of work schedules and costs incurred by ESF 8 agencies during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 10: Oil and Hazardous Material Response / Support Agency**

- 1. As required maintain communications with the EOC to assist with ESF 10 functions and activities;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Provide technical and specialty support and coordination relating to the medical implications of exposure to hazardous materials.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**46.0 GUAM NATIONAL GUARD (GUNG)**

**ESF 2: Communications / Support Agency**

- 1. Coordinate with ESF 2 to ensure that communications equipment lists are maintained and updated on a regular basis.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. On order of The Adjutant General (TAG), provides secure and non-secure communications support to the Governor of Guam and the Guam EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Maintain the Joint Incident Site Communications Capability (JISCC) to support the EOC throughout the entire disaster period. This system facilitates tactical communications interoperability between the Government of Guam, the GUNG and other friendly forces. This system has reach-back capability, and provides voice and data communications via satellite and secured telecommunication equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF 2 operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. When fulfilling a mission assignment. ESF support for GUNG must provide a telephone and radio log to ESF 2 desk in the event location of personnel on the field is requested by GHS/EOC Director.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 3: Public Works and Engineering / Support Agency**

- 1. Maintain communications with ESF 3 to coordinate engineering, provision of non-potable water and debris management operations and resources in support of assigned missions related to engineering and public works requirements.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Provide all available and obtainable public works and engineering resources for the support for the ESF 3 missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Participate in the Debris Task Force (DTF) with other designated agencies to coordinate debris clearance activities and prioritize resources.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Pursuant to a tasking from the EOC, be prepared to assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Support Agency**

- 1. Augment GPD and support any security and traffic direction/control requirements.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Support transportation requirements.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 9: Search and Rescue / Support Agency**

- 1. Coordinate with, and support ESF 9 in providing assistance for search and rescue operations, as requested or required.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 10: Oil and Hazardous Material Response / Support Agency**

1. As required assign personnel to the EOC to assist with ESF 10 functions and activities;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Provide technical and specialty support and coordination relating to the protection of people and equipment to hazardous materials and environments, and their decontamination after exposure.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. At the request of the TCO/EOC Director and the ESF 10 lead agencies cited above, as well as ESF 16 (Military Support of Civilian Authorities) provide the staffing and resources necessary to activate the Mass Casualty Decontamination System (MCDS) in response to a mass exposure/casualty situation.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Assist GPD in the public safety and security missions referenced above.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 12: Energy / Support Agency**

1. In response to a mission assignment from the EOC ESF Team, provide generators and equipment support to help augment emergency energizing of key infrastructure during a disaster or incident.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. In response to a mission assignment from the EOC ESF Team, provide trained security staff and equipment to secure HazMat disposal sites of GPA waste or other requirements relative to power restoration.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Provide all available and obtainable public works and engineering resources for the support of Emergency Support Function 12 missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF13: Public Safety and Security / Support Agency**

1. Maintain communications with ESF 13 to coordinate security issues in support of their assigned missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 13 and ensure mission assignment is not in violation of Posse Comitatus Act.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Maintain appropriate records of work schedules and costs incurred in support of ESF 13 response and recovery operations during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare for its missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 16: Military Support to Civil Authorities / Primary Agency**

- 1. Upon the Governor declaring a State of Emergency, activate the JOC and the TAG designate the JTF Commander for the event or disaster.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Assign GUNG Liaisons to the EOC to provide a direct connection between the JOC and the EOC in order to effect coordination and exchange event relevant information.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Coordinate with the TCO/EOC Director in addressing MAs and other event /disaster specific activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Facilitate the meetings and efforts of ESF 16 with other designated agencies to address any power generation, transmission or restoration issues.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 5. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery effort.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 6. Maintain contact with the other U.S. Military organizations in the Joint Region Marianas.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 7. Maintain appropriate records of work schedules and costs incurred by ESF 16 agencies during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 8. Assign the necessary staff with technical expertise to coordinate and field a Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**47.0 GUAM POLICE DEPARTMENT (GPD)**

**ESF 2: Communications / Support Agency**

- 1. Coordinate with ESF 2 to ensure that communications equipment lists are maintained and updated on a regular basis.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Make available any and all organic telecommunication, Internet, radio & broadcasting and CMRS communications equipment in support of ESF 2 operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Review established ICS 205, Incident Communications Plan to ensure status and all concerned understand and comply.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Coordinate with COML and COMT on the status of the Government of Guam Public Safety Communications System.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Support Agency**

- 1. Shall coordinate their efforts with their perspective ESF's through the EOC/Duty Officer as requested by ESF 4.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Support Agency**

- 1. Coordinate with DOE on the need for shelter security.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Coordinate request for security with the GUNG.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 9: Search and Rescue / Support Agency**

- 1. Provide assistance, as needed, in establishing crowd control, perimeter security and access control at sites as requested or required through a mission assignment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. As requested by the EOC, provide supplemental staff and equipment to assist in any search and reconnaissance requirements associated with an ESF 9 mission.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 10: Oil and Hazardous Material Response / Support Agency**

- 1. As required assign personnel to the EOC to assist with ESF 10 functions and activities;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Provide technical and specialty support and coordination relating to maintaining public order and safety, access management, areas and facility security, conducting traffic operations in support of evacuations and other law enforcement expertise.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. At the request of the TCO/EOC Director and the ESF 10 lead agencies cited above, provide the staffing and resources necessary to conduct any of the operations referred to directly above.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Act as a liaison to the Federal Bureau of Investigation (FBI), if they are deployed to gather evidence at the site of an incident, as part of their crisis management mission and lead agency responsibility.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

- 1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**48.0 GUAM POWER AUTHORITY (GPA)**

**ESF 2: Communications / Support Agency**

- 1. Coordinate with ESF2 to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF 2 operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Coordinate the repair of and/or installation of telecommunication infrastructure for GPA and GWA critical sites essential for restoration of services to critical infrastructure i.e. GMHA, GIAA, communication towers and providers.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 3: Public Works and Engineering / Support Agency**

- 1. Assign personnel to the ESF 3 duty schedule in the EOC.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. GPA, as a member of ESF 3 is the primary agency to maintain the functionality of the power distribution and GWA emergency generators for the potable water and sewage treatment system during a disaster.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Participate in the planning processes of the DTF with other designated agencies to coordinate debris clearance activities and prioritize resources.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Provide all available and obtainable public works and engineering resources for the support of ESF 3 missions. The GPA will specifically provide public works and engineering equipment and personnel if needed.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. During all operational phases of a disaster, GPA will monitor its overall inventory of power distribution materials maintained in the GPA warehouse.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 6. GWA and GPA will coordinate to fuel and test all designated emergency generators associated with the provision of potable water and sewage treatment. Non-operational generators will be repaired/replaced pre-storm if possible.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 7. Coordinate with GHS/OCD and ESF 7 to develop contracts with identified commercial providers for emergency power generation assets.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 8. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Section Chief. The assigned emphasis for GPA is the power distribution systems.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 9. Coordinate with OCD, FEMA, ESF 7, GUNG, and DOD to disconnect, transport, and return all deployed augmentation generators to point of origin.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Support Agency**

- 1. Shall coordinate their efforts with their perspective ESF's through the EOC/Duty Officer as requested by ESF 4.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 12: Energy / Primary Agency**

- 1. Coordinate all ESF 12 administrative, management, planning, training, preparedness, response, and recovery activities.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Assign GPA personnel to the ESF 12 duty schedule in the EOC.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Initiate and perform the notification procedures described in Appendix XII, II.C.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Facilitate the meetings and efforts of ESF 12 with other designated agencies to address any power generation, transmission or restoration issues.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery efforts.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 6. Maintain contact with the USDOE, USACE and DOD.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 7. Maintain appropriate records of work schedules and costs incurred by ESF 12 agencies during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 8. Assign the necessary staff with technical expertise to coordinate and field an Infrastructure Branch Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director. The assigned emphasis for GPA is the IWPS and all aspects.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 9. Participate in all activities related to the PRTF and its missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 10. Designate the GPA Chief Financial Officer (CIO) as the Official FEMA Coordinating Officer (FEMAC) reporting to the TCO/EOC Director.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 11. Coordinate with Department of Youth Affairs (DYA) to assist them in fulfilling their response missions and objectives to ensure the safety and security of the clients in their charge.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**49.0 GUAM REGIONAL TRANSIT AUTHORITY (GRTA)**

**ESF 1: Transportation / Support Agency**

- 1. Maintain communications with the EOC and ESF 1 to coordinate bus and mass transit operations and resources in support of assigned missions related to transportation requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Provide all available and obtainable bus and other transportation assets for the support of ESF 1 missions. Such missions could include the evacuation of people and pets from hazard prone areas, the transport of equipment and supplies and other activities that may require the conveyance of personnel and equipment to locations around the island.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Pursuant to a tasking from the EOC, be prepared to assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Provide technical and specialty support and coordination to assist ESF-1 and the EOC in carrying out their missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. At the request of the GHS/OCD, be prepared to assign the necessary staff with technical expertise to the fielding of a Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section. The assigned emphasis for GRTA is Government of Guam mass transit-related facilities and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**50.0 GUAM VISITORS BUREAU (GVB)**

**ESF 3: Public Works and Engineering / Support Agency**

- 1. Maintain communications with ESF 3 to coordinate public works and engineering issues in support of assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Support Agency**

- 1. Assign GVB personnel to the duty schedule in the EOC, as required by the EOC Director/TCO.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 1. Coordinate/facilitate any efforts with other designated agencies to address any mass care and evacuation issues related to the tourism industry.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Coordinate with ESF 7 to establish, as required, emergency procurement accounts for any unmet needs of resources and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Provide staff to the JFO, as appropriate or required by the EOC Director/TCO, to partner with federal counterparts to ensure a unified response and recovery efforts.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Maintain contact with the tourism industry and foreign consulates.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. If requested by ESF 6, participate in the planning and implementation efforts of the Tourist Planning Task Force (TPTF) in addressing tourism mass care and evacuations.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 14: Long-Term Community Recovery / Support Agency**

- 1. Provide coordination and consultation on resort and tourism industry issues with respect to long-term community recovery planning.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**51.0 GUAM VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTERS (GuVOAD)**

**ESF 6: Mass Care / Non-Governmental Support Agency**

- 1. Ensure the availability of needed disaster services and to encourage uniform, impartial provision of these services.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Develop and maintain member agency profiles describing resources available and services that would be provided in disaster preparedness, response and recovery.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Ensure a collaborative, effective and timely disaster response among member organizations.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**52.0 GUAM WATERWORKS AUTHORITY (GWA)**

**ESF 2: Communications / Support Agency**

- 1. Coordinate with ESF2 to ensure that communications equipment list are maintained and updated quarterly regardless of provider.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF 2 operations and approved communications resource requests.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Coordinate the repair of and/or installation of telecommunication infrastructure for GPA and GWA critical sites essential for restoration of services to critical infrastructure i.e. GMHA, GIAA, communication towers and providers.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 3: Public Works and Engineering / Support Agency**

- 1. Assign personnel to the ESF 3 duty schedule in the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. GWA, as a member of ESF 3 is the primary agency to maintain the functionality of the water distribution and wastewater system during a disaster.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Participate in the planning processes of the DTF with other designated agencies to coordinate debris clearance activities and prioritize resources.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Provide all available and obtainable public works and engineering resources for the support of ESF 3 missions. The GWA will specifically provide public works and engineering equipment, personnel, and facilities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 5. Provide technical and specialty support and coordination relating to the provision of potable water and waste treatment.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 6. During all operational phases of a disaster, GWA will monitor its overall inventory of needed water supply and distribution materials maintained in the GWA warehouse.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 7. GWA and GPA will coordinate to fuel and test all designated emergency generators associated with the provision of potable water and sewage treatment. Non-operational generators will be repaired/replaced pre-storm if possible.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 8. Ensure chlorine availability for disinfection of the water well and booster pump sites.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 9. Coordinate with Guam CD and ESF 7 to develop contracts with identified commercial potable water providers, storage/transportation and water/sewage emergency power generation assets.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 10. Pre-deploy critical personnel and equipment to Ugam, Agat, Yona, Umatac, and Fujita.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 11. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director. The assigned emphasis for GWA is water and sewer systems.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 12. Coordinate with FEMA, the Joint Information Center (JIC), and ESF 15 to issue a "boil water" advisory if water contamination dictates.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 13. Coordinate with ESF 7 to execute established contracts with commercial potable water transportation vendors.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 14. Coordinate with ESF 7 to contract on-island commercial water vendors to provide bottled water.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 15. Coordinate with GHS/OCD, FEMA, ESF 7, GUNG, and DOD to disconnect, transport, and return all deployed emergency generators to their point/agency of origin.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Support Agency**

- 1. Shall coordinate their efforts with their perspective ESF's through the EOC/Duty Officer as requested by ESF 4.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Other Response Agency**

- 1. Provide assistance to ESF 6 in its efforts to fulfill mission requests and other requirements in support of mass care operations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

- 1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 12: Energy / Support Agency**

- 1. Participate in the PRTF.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. Assist in developing and maintaining a list of key infrastructure facilities and the priority in which they must be energized during emergencies.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 3. Provide status information and any support for DPW emergency generators located at key infrastructure locations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 4. Provide technical expertise, equipment and support for ESF 12 missions according to GWA resources and capabilities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 5. Provide all available and obtainable agency resources for the support of Emergency Support Function 12 missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**53.0 INCUMBENT LOCAL EXCHANGE CARRIER (GTA)**

**ESF 2: Communications / Primary Agency**

- 1. GTA will serve as the primary agency for ESF 2 and as such will coordinate all activities, as well as manage ESF 2 activities with the other components of the EOC ESF Team.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. Coordinate all ESF 2 administrative, management, planning, training, preparedness, response, recovery, and protection activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 3. Assign GTA, GHS/OCD, COML and COMT personnel to the ESF 2 duty schedule in the EOC.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. Initiate and perform the notification procedures described in Appendix I, II.C.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. Facilitate the meetings and efforts of ESF 2 with other designated agencies to address any power generation, transmission or restoration issues.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
6. Coordinate with ESF 7 to establish, as required, emergency procurement accounts for any unmet needs of resources and equipment.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
7. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery efforts.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
8. Maintain appropriate records of work schedules and costs incurred by ESF 2 agencies during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
9. When deemed necessary by the GHS/OCD, assist in the implementation of the emergency notification system (EAS) to provide warning to the public in response to an approaching threat.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
10. Develop and promulgate information collection guidelines and procedures to enhance assessment, allocation, and reallocation of telecommunications industry assets.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
11. Evaluate and task the communication support requests for impacted areas. Coordinate access into the impacted areas(s) for restoration and recovery actions of the communications industry personnel.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
12. Generate in a timely manner, information to be included in EOC briefings, situation reports, action plans, internal and external Government of Guam agency management and/or communications industry reports.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
13. Assign and schedule sufficient personnel to cover an activation of the Territory EOC for an extended period of time.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 14. Prepare and process reports using established procedures, focusing specific attention to the production of after-action reports.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 15. Maintain appropriate records of work schedules and costs incurred by ESF 2 agencies (COML, COMT and BIT) during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 16. Maintain appropriate tracking records of deployed communications equipment coordination through ESF 2, COML and COMT during event for billing and equipment retrieval. Utilization of ICS Form 214, Activity Log is highly encouraged to maintain tracking records.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 17. Coordinate with ESF2/COML/COMT to ensure that communications equipment lists are maintained and updated on a regular basis.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 18. Ensure that the EOC Emergency Management system is functioning and available to track communications equipment resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 19. Coordinate any communications resource requirements with ESF 2 to ensure the JIC is fully functional during entire disaster /emergency period.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 20. Coordinate with Department of Youth Affairs (DYA) to assist them in fulfilling their response missions and objectives to ensure the safety and security of the clients in their charge.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**54.0 JAPAN GUAM TRAVEL ASSOCIATION (JGTA)**

**ESF 6: Mass Care / Non-Governmental Support Agency**

- 1. Coordinate with GVB and the GHRA to assist in addressing tourism and resort related requirements in support of the EOCs response and recovery operations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**55.0 JOINT REGION MARIANAS (JRM)**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Support Agency**

1. Shall coordinate their efforts with their perspective ESF's through the EOC/Duty Officer as requested by ESF 4.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 9: Search and Rescue / Support Agency**

1. Coordinate with, and support ESF 9 in conducting search and rescue operations, especially with respect to incidents and accidents involving military aircraft.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**56.0 MARIANAS REGIONAL FUSION CENTER (MRFC)**

**ESF13: Public Safety and Security / Support Agency**

1. Coordinate with ESF 13 to maintain current information and intelligence regarding any terrorist or other law enforcement threats.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**57.0 MAYOR’S COUNCIL OF GUAM (MCOG)**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 3: Public Works and Engineering / Support Agency**

1. Maintain communications with the EOC and ESF 3 to report impacts to and issues with local infrastructure that may require EOC intervention.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Coordinate on debris management issues with respect to local needs, priorities and collection operations.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 4: Firefighting / Support Agency**

1. Shall coordinate their efforts with their perspective ESF’s through the EOC/Duty Officer as requested by ESF 4.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Primary Agency**

1. Maintain communications with ESF 6 to coordinate the needs of the villages, their residents and visitors and their businesses.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Coordinate the needs of the village Mayors who will identify residents needing sheltering and transportation.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Assign the necessary staff with technical expertise to the fielding of a Human Services Section PDA Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director. The assigned emphasis for MCOG is to prepare the Village Mayor’s Reports.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 7: Resource Support / Support Agency**

- 1. Maintain continuous communications with the EOC and ESF 7 to coordinate and assist in completing assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. As required, assign personnel to the EOC to assist with ESF 7 functions and activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

- 1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF13: Public Safety and Security / Support Agency**

- 1. Coordinate with ESF 13 to maintain current information and status of public safety and security requirements within the villages.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**58.0 NATIONAL WEATHER SERVICES (NWS)**

**ESF 2: Communications / Support Agency**

- 1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**59.0 OFFICE OF THE GOVERNOR**

**ESF 4: Firefighting / Support Agency**

- 1. Shall coordinate their efforts with their perspective ESF's through the EOC/Duty Officer as requested by ESF 4.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**60.0 OFFICE OF THE GOVERNOR, BUREAU OF INFORMATION TECHNOLOGY**

**ESF 2: Communications / Co-Lead Agency**

- 1. Upon determination and confirmation that a communications or information system has been compromised by a cyber-terrorist attack, assume the lead to coordinate the technical aspects regarding:
  - a. The conduct of any criminal/forensic investigation into causes, responsible agent methodology and means of access and other aspects related to the incident;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. The restoration of the impacted services or systems, so that service delivery can be resumed as soon as possible; and  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - c. The protection of the affected and all other systems, so that ongoing or future cyber terrorism/criminal enterprise attacks are thwarted or minimized  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**61.0 OFFICE OF THE GOVERNOR, UNIFIED COMMAND GROUP (UCG)**

**ESF 15: External Affairs / Support Agency**

- 1. Assign the Director of the Communications Office, or other designated person, to the ESF 15 duty schedule in the EOC to act as the Lead PIO and assume supervisory duties of ESF 15 and the JIC. The position responds to inquiries from the local and national news media on all emergency response and or recovery efforts for the Government of Guam.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Assign the Governor’s Press Aide, or other designated person, to the ESF 15 duty schedule in the EOC to act as the JIC Coordinator. The JIC Coordinator coordinates the preparation and dissemination of public information, providing media representatives with access to information sources during emergency response and or recovery operations for the Government of Guam.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Provide staff, as appropriate to the JFO to partner with federal counterparts to ensure a unified response and recovery efforts.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Participate in the meetings and efforts of ESF 15 with other designated agencies to address media and legislative relations and information flow.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**62.0 OFFICE OF THE MEDICAL EXAMINER**

**ESF 8: Public Health and Medical Services / Support Agency**

1. Maintain continuous communications with ESF 8 to coordinate the need for medical and health services at the shelters in support of assigned missions related to human needs.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Provide any and all statistics relative to confirmed dead.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Report the results of any forensic investigations where the findings have implications for public health and welfare.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Coordinate any requests for DMORT assistance or resources to cover unmet needs with the Human Services Branch Director and the rest of ESF 8.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
5. Provide technical and specialty support and coordination relating to forensic and morbidity issues.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**63.0 PORT AUTHORITY OF GUAM (PAG)**

**ESF 1: Transportation / Support Agency**

1. Upon declaration of a port Condition of Readiness 3 (USCG X-Ray), activate the Port Emergency Command Center (Port ECC).  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

2. Coordinate operations between the EOC and ESF 1 with those at the port to ensure a coordinated and efficient preparation, response and recovery effort during emergencies.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. If needed, coordinate with ESF 7 to coordinate the needed use agreements to establish a federal staging area at Apra Harbor.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Coordinate with the EOC and other ESFs in securing the needed resources to conduct emergency operations at Apra Harbor.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
5. Provide all available and obtainable port resources for the support of ESF 1 missions. Commercial port resources that may be used are listed in Section IV.C. 2-9 of this Appendix.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
6. Coordinate any post event impact assessments of the commercial port facilities and report findings to the EOC.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
7. Provide port and marine technical and specialty support and coordination to assist ESF-1 and the EOC in carrying out their missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
8. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Response Branch Director. The assigned emphasis for PAG is the Port facility properties and facilities, as well as approaches/lines of communication.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
9. Assist in establishing and sustaining a transportation system to ensure the movement of personnel and resources from the Seaport and Airport to logistical areas such as staging areas, points of distribution (POD), shelters and other key sites for response and recovery operations.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
10. Assist in developing and updating a Fuel Prioritization List to insure the efficient and adequate allocation and fuel to ESF 1 critical facilities and equipment.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 3: Public Works and Engineering / Support Agency**

1. Maintain communications with ESF 3 to coordinate public works and engineering issues in support of assigned missions related to engineering and public works requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Provide all available and obtainable public works and engineering resources for the support of ESF 3 missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Participate in the planning processes of the DTF with other designated agencies to coordinate debris clearance activities and prioritize resources.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Assign the necessary staff with technical expertise to the fielding of an Infrastructure Section Preliminary Damage Assessment (PDA) Team that will be responsible for completing an initial survey of damage in their area of responsibility and submit a report to the Information and Planning Section through the Infrastructure Branch Director.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Other Response Agency**

1. Provide assistance to ESF 6 in its efforts to fulfill mission requests and other requirements in support of mass care operations.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**64.0 PORT AUTHORITY OF GUAM (PAG) POLICE**

**ESF13: Public Safety and Security / Support Agency**

1. Maintain communications with ESF 13 to coordinate security issues in support of their assigned missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 13.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Maintain appropriate records of work schedules and costs incurred in support of ESF 13 response and recovery operations during an event.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare for its missions.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**65.0 PRIVATE TELEVISION AND RADIO BROADCASTING COMPANIES**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**66.0 SUPERIOR COURT OF GUAM (MARSHALS & PROBATION)**

**ESF13: Public Safety and Security / Other Response Agency**

- 1. Maintain communications with ESF 13 to coordinate security issues in support of their assigned missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. With receipt of a mission assignment from the EOC, provide the support needed to fulfill that request from ESF 13.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 3. Maintain appropriate records of work schedules and costs incurred in support of ESF 13 response and recovery operations during an event.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 4. Assist in the updating of any priority list or other planning efforts required by ESF 13 to prepare for its missions.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**67.0 THE SALVATION ARMY (SA)**

**ESF 6: Mass Care / Non-Governmental Support Agency**

- 1. Maintain continuous communications with the EOC and ESF 6 to coordinate assistance to individuals with disabilities in support of assigned missions related to human needs.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 2. Serve as the primary support agency coordinating with the Guam VOAD response activities.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 3. Provide requested support services for additional assistance and unmet needs during long term recovery.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**68.0 UNITED STATES COAST GUARD (USCG)**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 9: Search and Rescue / Support Agency**

1. Coordinate with, and support ESF 9 in conducting search and rescue operations, especially with respect to open water rescue missions and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**69.0 UNIVERSITY OF GUAM (UOG)**

**ESF 11: Agriculture and Natural Resources / Other Response Agency**

1. Provide appropriate assistance relevant to responding agency in supporting ESF 11 missions and requirements.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**70.0 U.S. NAVAL HOSPITAL GUAM (USNH)**

**ESF 2: Communications / Support Agency**

1. Coordinate with ESF 2/COML and COMT to ensure that communications equipment list are maintained and updated quarterly regardless of provider.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. Make available any and all organic telecommunication, Internet, Radio & Broadcasting and CMRS communications equipment in support of ESF operations and approved communications resource requests.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. Coordinate with ESF 2, COML and COMT and Communication Team for additional radio resources availability in the event it is needed.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
- 4. Coordinate the repair of and/or installation of telecommunication infrastructure as deemed critical.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**71.0 ADDITIONAL ESF FUNCTIONS**

**ESF 1: Transportation / Support Agency**

- 1. Emergency Support Functions 2 through 16  
  
Provide all available and obtainable transportation resources for the support of ESF 1 missions. The 16 other EOC Emergency Support Functions will aid ESF 1 by providing:
  - a. Notification of the availability of buses, trucks, trailers, aircraft, boats, vans, and cars for transportation missions;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - b. Notification of the availability of repair, service, refueling, parking, storage, and staging facilities, equipment, and personnel for the modes of transportation listed in item “a” above;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - c. Notification of the availability of vehicular traffic management and control signs/devices for transportation missions;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
  - d. Notification of any known vehicular traffic flow information, highway, road, and street closure or obstruction information, and the availability of any transportation related engineering, technical, and specialty support or assistance.  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 3: Public Works and Engineering / Support Agency**

- 1. Emergency Support Functions 1 through 16  
  
Provide all available and obtainable public works and engineering resources for the support of Emergency Support Function 3 missions. The 16 other EOC ESF Team emergency support functions will aid ESF 3 by providing:
  - a. Notification of the availability of the equipment, personnel, and support services for public works and engineering missions, and;  
Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- b. Notification of the availability of any public works and engineering technical and specialty support or assistance.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 6: Mass Care / Other Response Agencies/Functions**

- 1. ESF 1 (Transportation) - Coordinate the provision of transportation assets for any evacuation operations.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 2. ESF 3 (Public Works and Engineering) - Provide status information and assistance in clearing debris and other impediments along all evacuation routes.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 3. ESF 6 (Mass Care, Housing, and Human Services) and ESF 8 (Public Health and Medical Services):

- a. In concert with GHS/OCD, assist in the movement of identified special medical needs individuals to the designated Alternate Care Facility (ACF); and

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- b. Prepare a prioritized list of special medical needs evacuations to be implemented as needed after an event of disaster.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 4. ESF 15 (External Affairs)/Joint Information Center (JIC) - Provide assistance in the development and broadcast of tourist information and advisories regarding their actions during the event.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- 5. ESF 13 (Public Safety and Security) - Report the status of roadways (i.e., road conditions, congestion, traffic issues) along all evacuation routes.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 7: Resource Support / Support Agency**

- 1. Emergency Support Functions 1 through 17 - Provide all available and obtainable agency resources to address any unmet needs that result from requests in the disaster or incident area. The 17 other EOC ESF Team emergency support functions will aid ESF 7 by providing:

- a. Notification of the availability of the equipment, personnel, and support services, and;

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

- b. Notification of the availability of any technical and specialty support or assistance.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**ESF 15: External Affairs / Response Agencies/Functions**

1. ESF 1, coordinate on the language and distribution requirements for public notices and advisories relating to:
  - a. Road closures and other roadway/bed problems to be avoided.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Traffic management and maintenance issues or operations; and  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - c. Other special instructions regarding the roadway network.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
2. ESF 2, coordinate on the language and distribution requirements for public notices and advisories relating to:
  - a. Any important information the public and private sector must be aware of relative to communications and the flow of information; and  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Dates and times regarding expected or imminent restoration of communications and other data conveyance capabilities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
3. ESF 3, coordinate on the language and distribution requirements for public notices and advisories relating to:
  - a. Any important information regarding the cessation or restoration of public works and critical facilities related to human needs;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Any important instructions about water quality and boil water orders;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - c. Any special or important instructions relative to the sewer system, disposal of household solid waste and other sanitary concerns.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - d. Any special instructions regarding debris management and disposal; and  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - e. Dates and times regarding expected or imminent restoration of public works services and capabilities.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

4. ESF 6, coordinate on the language and distribution requirements for public notices and advisories relating to:
  - a. Any important information regarding public shelters, their locations, status and important instructions for admittance;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Information regarding the closure and reopening of schools, and any special instructions or advisories from the school board;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - c. Information about mass feeding operations, such as locations, as well as food provision efforts such as the food stamp program, etc.;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - d. Temporary housing and provision thereof, or special instructions regarding temporary accommodation arrangements;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - e. Information regarding volunteers and donations;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - f. Types of services, assistance and locations of points of distribution (POD) and other operations addressing unmet human needs; and  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - g. Any special instructions regarding unmet human needs and the measures in place to address them.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - h. Advisories, notices and instructions to visitors or the hotels and resorts regarding protective actions, health and safety issues and other important information dealing with evacuation off island or other measures undertaken during response and recovery; and  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - i. Information to visitors regarding the cessation of public services, as well as their forecast restoration/resumption.  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  
5. ESF 8, coordinate on the language and distribution requirements for public notices and advisories relating to:
  - a. Any important information regarding public health issues in general, including boil water orders, disease prevention, sanitation advisories, etc.;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_
  - b. Critical information about the Guam Memorial Hospital or other medical clinics and facilities;  
 Initials: \_\_\_\_\_ Date: \_\_\_\_\_

